JOB DESCRIPTION

HSE Officer

Job Responsibilities

- Conduct regular site walks, safety audits, and hazard identifications to spot unsafe acts or conditions before accidents happen.
- Prepare and review task risk assessments, job safety analyses and standard operating procedures.
- Lead safety inductions for new workers and emergency training sessions.
- Lead in investigating accidents, near-misses, and property damage to find root causes and implement corrective actions.
- Monitor and issue permits for high-risk work, coordinate with the divisions.
- Organize fire and evacuation drills, check first-aid kits, and inspect firefighting and rescue equipment.
- Monitor hazardous waste disposal, pollution control, and general environmental rules.
- Maintain safety records, audit logs, injury reports, and compliance files for management and government inspections.

Qualifications & Key Competencies

- Minimum two years' hands-on safety experience in manufacturing, trading or facility management.
- Bachelor Degree in Occupational Health and Safety, Environmental Management, Industrial Safety, Engineering or a related field.
- Having certification - NEBOSH, IOSH or OSHA
- Highly knowledgeable of UAE Labour Law and Sharjah Municipality / Civil Defense safety regulations
- Familiarity with ISO Standards (45001, 14001, 9001, 22716)
- With First Aid and CPR certification, Fire Safety training and other related training courses
- Having a valid UAE driving license is an added advantage